



Dear applicant,

**PROJECT DEVELOPMENT MANAGER
2 YEAR FIXED TERM CONTRACT**

Thank you for your request for an application pack for the above post. Please find attached:

- Job description
- Application form

The closing date is Wednesday 6th February 2019 at 10am. If you have not heard from us by Monday 18th February, you should assume that you have not been shortlisted. Interviews will be held on Friday 22nd February. All applicants are reminded that CVs will not be accepted.

When completing the application form please address each aspect of the employee specification separately, giving examples of how you satisfy the criteria. Failure to complete the application form in this way will result in your application **not** being shortlisted.

Please also remember to remain within the 1000-word count when completing the further information section of the application form.

Yours sincerely

Chanelle Alexander
HR Business Partner
Acting on behalf of West Midlands Anti-Slavery Network